

#### **18.4 Terms of Reference for the Education Committee**

- To review and update curriculum and related policy documentation in line with statutory requirements.
- To review, update and monitor a broad and balanced school curriculum, including RE and Spiritual, Moral, Social and Cultural, reading, writing, communication and mathematics, sex and relationship education and apply them in a range of contexts.
- To review and update, in conjunction with the Principal and leadership team, the educational vision and plan and monitor its delivery.
- To review, update and monitor the planning and delivery of SEN.
- To review, update and monitor strategic plans for 1, 3 and 5 years.
- To review, update and monitor assessment and recording of pupil progress.
- To review and monitor collective worship and its compliance with the Education Act
- To ensure that extended services and extra-curricular activities are offered and monitored.
- To support and challenge the school to track all pupil progress including those from vulnerable groups.
- To monitor the impact of Pupil Premium Funding, bringing awareness of resource issues to the Finance and HR Committee.
- To monitor the elimination of political indoctrination and ensuring the balanced treatment of political issues takes place
- To agree targets for pupil achievement and monitor their attainment.
- To monitor the Principal's assessment of the quality of teaching and learning throughout the school.
- To contribute to school self evaluation of its performance.
- To coordinate governor responsibilities for monitoring and supporting specific areas of school development.
- To monitor and evaluate the effectiveness of behaviour and discipline management in school.
- Review the use of exclusion when the need arises and approve re-instatement where appropriate.
- To review and update a Safeguarding Policy for approval by the full Governing Body
- To monitor and evaluate the effectiveness and compliance of the safeguarding policy within LSCB practices.
- To review, update and monitor implementation of a sex education policy
- To review, monitor and update policy documentation for pupils who are partly home schooled
- To agree and review term dates/ training dates and opening hours of the

school.

- To liaise with other groups as required for aspects of educational input.
- To review, monitor and update schools admissions policy
- To manage and administer admissions applications decisions
- To consult all stakeholders before changing the school admissions policy for children of compulsory school age.
- To coordinate appeals for pupil admissions.
- To monitor transition arrangements of children joining and leaving the school.
- To monitor facilities and resources to ensure their suitability with the educational vision.
- Consider and approve policies relevant to the Committee not covered under the Scheme of Delegation; Develop and implement a timetable for review of policies relevant to the Committee.
- To progress any promotional activity or communication with parents or educational related stakeholder

Agreed by Governing Body 8th December 2020.

These terms of reference will be reviewed and amended at least annually.

Frequency	Meet middle of each half term
Chair	A Malcolm
Membership	Refer to Committees' Membership List
Conflict of interest	
Quorum	Minimum of 3 governors, committee can determine a higher number. Where there are urgent matters to consider and a quorum cannot be achieved the Chair of the Committee, in conjunction with the Chair of the Governing Body have the authority to draw from the remainder of the Governing Body